



**Veazie Town Council**

**Regular Meeting**

**July 28, 2015**

**Veazie Community School**

**6:00pm**

**AGENDA**

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the July 13<sup>th</sup> Regular Council Meeting Minutes
- ITEM 6:** Comments from the Public

**New Business:**

- ITEM 7:** Goals & Objectives for FY 15/16
- ITEM 8:** Lawn Maintenance Contract

**Old Business:**

- ITEM 9:** Manager's Report
- ITEM 10:** Comments from the Public
- ITEM 11:** Requests for information and Town Council Comments
- ITEM 12:** Review & Sign of AP Town Warrant #2 and Town Payroll #2, # 11A & #1A, School Payroll Warrant #2 and AP School Warrant #2 & #FY2015
- ITEM 13:** Adjournment

Tammy Perry  
5 Prouty Dr  
947-9624

Chris Bagley  
16 Silver Ridge  
cbagley@veazie.net

Robert Rice  
1116 Buck Hill Dr  
942-3064

Karen Walker  
1002 Mutton Ln  
947-0458

David King  
1081 Main St  
942-2376

# **Agenda Items For July 28, 2015 Council Meeting**

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**ITEM 7:** As we entered into a new Fiscal Year (FY) the Council will begin discussions on their goals and objectives for fiscal year 15/16. A copy of last year's finalized goals and objectives have been included in the packet for review.

**ITEM 8:** Last year a lawn maintenance contract was signed with an ending date of November 30, 2015. I have spoken to our current vendor, Bangor Lawn and Landscape, and they will extend the pricing for two additional years if the Council chooses not to go out to bid. The owner of Bangor Lawn and Landscape, James Gallant, will be at the meeting to answer and questions, concern or comments that Council Members may have. If Council chooses to go out to bid Staff would like authorization to start the process. A copy of the current contract has been included in the packet for review.

Veazie Town Council Meeting  
July 13th, 2015

**Members Present:** Chairman Tammy Perry, Councilor Robert Rice, Councilor Karen Walker, Councilor Chris Bagley, Councilor David King, Manager Mark Leonard, Secretary Julie Strout and various members of the public.

**Members Absent:**  
None

**ITEM 1: Call to order**  
Chairman Tammy Perry called the meeting to order at 6:30pm.

**ITEM 2: Secretary to do the roll call:**  
All Present

**ITEM 3: Pledge of Allegiance**

**ITEM 4: Consideration of the Agenda**  
None

**ITEM 5: Approval of the June 22<sup>nd</sup> Regular Council Meeting Minutes, June 29<sup>th</sup>, 2015 Special Council Meeting Minutes and the July 6<sup>th</sup>, 2015 Special Council Meeting Minutes**

Councilor Karen Walker made a motion, seconded by Councilor Robert Rice to accept the June 22<sup>nd</sup>, 2015 regular Council Meeting Minutes as written. Voted 5-0-0. Motion carried. Councilor Rice abstained.

Councilor Karen Walker made a motion, seconded by Councilor David King to accept the June 29<sup>th</sup>, 2015 Special Council Meeting Minutes as written. Voted 5-0-0. Motion carried. Councilor Rice abstained.

Councilor Karen Walker made a motion, seconded by Councilor Robert Rice to accept the July 6<sup>th</sup>, 2015 Special Council Meeting Minutes as written. Voted 5-0-0. Motion carried

**ITEM 6: Comments from the public**  
None

**New Business:**

**ITEM 7: Public Hearing for FY 15/16 School Budget**  
Councilor Robert Rice made a motion, seconded by Councilor Chris Bagley to open the Public Hearing at 6:33pm Voted 5-0-0. Motion carried.  
Several citizens shared their concerns about the school budget.  
Councilor David King made a motion, seconded by Councilor Robert Rice to close the Public Hearing at 6:44pm. Voted 5-0-0. Motion carried.

**ITEM 8:      Signing of the School Budget Warrant**

Councilor Robert Rice made a motion, seconded by Councilor David King to approve the School Budget Warrant as written. Voted 4-1-0. Motion carried. Councilor Chris Bagley opposed.

**ITEM 9:      Signing of the School Budget Validation Warrant**

Councilor Robert Rice made a motion, seconded by Councilor David King to approve the School Budget Validation Warrant as written. Voted 5-0-0. Motion carried.

**ITEM 10:     Reappointment of Benjamin Birch as Tax Assessor for a 1 year term**

Councilor Karen Walker made a motion, seconded by Councilor Chris Bagley to appoint Benjamin Birch as Tax Assessor for a 1 year term. Voted 5-0-0. Motion carried.

**ITEM 11:     Reappointment of John Larson as Code Enforcement Officer, Building Inspector, Local Plumbing Inspector, Addressing Officer and E-911 Officer for a 1 year term**

Councilor Robert Rice made a motion, seconded by Councilor Karen Walker to appoint John Larson as Code Enforcement Officer, Building Inspector, Local Plumbing Inspector, Addressing Officer and E-911 Officer for a 1 year term. Voted 5-0-0. Motion carried.

**ITEM 12:     Reappointment of James Brann as a member of the Board of Appeal for a 3 year term**

Councilor David King made a motion, seconded by Karen Walker to appoint James Brann as a member of the Board of Appeals for a 3 year term. Voted 5-0-0. Motion carried.

**ITEM 13:     Letter of engagement with Bratner, Thobodeau & Associates**

Councilor Robert Rice made a motion, seconded by Councilor Karen Walker to accept the letter of engagement with Bratner, Thobodeau & Associates for 1 year with a recommendation in six months to produce a RFP. Voted 5-0-0. Motion carried,

**Old Business:**

**ITEM 14:     Manager's Report**

Manager Leonard reviewed his report with the Councilor's.

**ITEM 15:     Comments from the Public**

There were a few comments made by citizens.

**ITEM 16:     Requests for information and Town Council Comments**

Councilor Rice wanted to compliment on how good the cemetery looks.

The Council agreed to hold the Council Meeting that was scheduled for July 27<sup>th</sup> on July 28<sup>th</sup> at 6:00pm before the Special Town Meeting at the Veazie Community School.

**ITEM 17: Review & sign of AP Town Warrant #25, #26 & #1 and Town Payroll #26 & #1 School Payroll Warrant #1 and AP School Warrant #1 & #1A.**

The warrants were circulated and signed.

**ITEM 18: Adjournment**

Councilor David King motioned to adjourn

Councilor Karen Walker seconded. No discussion. Voted 5-0-0. Motion carried.

Adjourned at 7:03pm

A True Copy Attest

Julie Strout, Deputy Clerk



Veazie Town Council Meeting  
July 13th, 2015

**Members Present:** Chairman Tammy Perry, Councilor Robert Rice, Councilor Karen Walker, Councilor Chris Bagley, Councilor David King, Manager Mark Leonard, Secretary Julie Strout and various members of the public.

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A True Copy Attest

Julie Strout, Deputy Clerk



# Memo

ITEM # 7

**To:** Veazie Town Council

**From:** Mark Leonard; Town Manager

**Date:** November 7, 2013

**Re:** 2013/2014 Council Goals and Objectives

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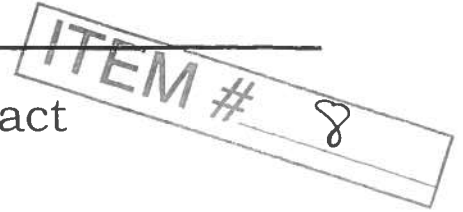
On October 28, 2013 a workshop was held to discuss the goals and objectives for the Council for 2013/2014. From this meeting the following was determined to be the goals and objectives of the council in no certain order;

1. Update the Town's website
2. Restart discussion with Bangor Gas on the installation of natural gas in other locations throughout Veazie
3. Review wages for all employees and have yearly employee evaluations completed
4. Review the Town's Charter, Land Use Ordinance, Public Safety and School Department
5. Reconnect with the sewer and water departments by having quarterly or semi-annual meetings
6. Develop a plan for the future of the Community Center, the reuse of vacated public works space and improvements to the roads located throughout the town
7. Provide better direction for the Budget Committee



# TOWN OF VEAZIE

## Grounds Maintenance Contract



Contractor's Name: **Bangor Lawn & Landscape**

Address: **2100 Ohio Street Bangor, Maine 04401**

Phone number: **207-944-0014**

Federal ID/ SS Number: **46-2438930**

MDOT Number \_\_\_\_\_

This contract is between the **Town of Veazie** (referred to as "we" or "our") and **Bangor Lawn & Landscape** (referred to as "you"). When this contract refers to you, it includes your employees and agents. This contract is for grounds maintenance services.

### Services and Terms

Provide grounds maintenance services for the municipal and school owned properties listed on the mowing site schedule attached. Services to begin on **April 1, 2015** and continue until **November 30, 2015**. Service to include spring clean-up and fall clean-up as indicated in the general requirements of this contract.

### Independent Contractor

You and your agents and employees, during the performance of this contract, shall act in an independent capacity and not as officers, employees, or agents of the Town. Any manpower needed to fulfill the obligations described under this contract shall be employed by you and you shall be solely responsible for complying with applicable State and Federal laws including, but not limited to, worker's compensation law, employment security law, and minimum wage law.

As an independent contractor, you will also be responsible for maintaining your equipment in a safe, operable, and legal condition.

As an independent contractor, you will be responsible for all bills for labor, materials, equipment, and fuel and any other items which are incurred in providing the services outlined below. The Town will not pay such bills.

As an independent contractor, you have the right and duty to supervise and control your employees, agents, and equipment. The Town personnel has the right to inspect mowing operations and notify you of any problems, errors, or non-performance.

# TOWN OF VEAZIE

## **THE CONTRACTOR AGREES TO PERFORM THE FOLLOWING WORK:**

### **General requirements:**

- To furnish adequate and satisfactory equipment and manpower to maintain the required properties on a weekly basis.
- Grass will be cut at a height of 3" to minimize storm water runoff unless specific site requirements, which are included, dictate otherwise.
- Unless the volume of grass clippings becomes too unsightly, it is preferred that clippings remain in place as mulch except in Fairview Cemetery where all clippings will be removed from any and all headstones or grave markers.
- Each Spring Season prior to mowing each location named in List A shall be power raked, removal of deadfall of limbs, removal of leaves, remove accumulated trash and make necessary repairs to prepare areas for ground maintenance. It is mandatory that this occurs at Fairview Cemetery prior to Memorial Day so that the Cemetery is in order for this holiday.
- Each Fall Season remove leaves and accumulated trash in locations named in List A locations and prepare grounds for off season. This may need to occur several times depending on the leaves that have fallen

### **Insurance:** Provide proof of the following insurance coverage:

- Worker's Compensation must be provided in accordance with Maine Law
- General Liability: \$1,000,000.00 each occurrence, \$ 5,000.00 medical experience (any one person), \$1,000,000.00 general aggregate, \$1,000,000.00 products – com/op aggregate, \$1,000,000.00 automobile liability – combined single limit (each accident)
- The Town shall be listed as additional insured on your policy

### **Breach of contract:**

If you are in violation of any of the terms of this agreement, or if the Town Manager or his/her designee are of the opinion that the work described in this contract is being performed unsatisfactorily, the Town Manager or his/her designee shall notify the contractor by either regular mail, e-mail or certified mail setting forth the basis for the Town's complaint. Upon receipt of such notice, you will have ten (10) calendar days to comply with the terms and conditions of the contract or rectify the unsatisfactory work. If, at the expiration of the ten (10) calendar day period you are still not in compliance with the conditions of the contract or the work is still unsatisfactory, the Town Manager or his/her designee will, by mail, e-mail or certified letter, notify you to discontinue all work. The Town may thereupon, by contract or otherwise, complete the work and you will be liable for costs which exceed the rate provided in this agreement. Such charges shall be deemed liquidated damages.

# TOWN OF VEAZIE

## **Indemnification:**

You agree to hold the Town harmless from any claim for death, injury, property damage, or other loss which may result from your performance of ground maintenance services. In the event that such a claim is made against the Town, you will defend the Town, and you will pay any amounts (indemnify) for which the Town may be held liable in a legal action for such claims.

## **Terms of the contract:**

The terms of this contract is for the ground maintenance seasons from **April 1, 2015** through **November 30, 2015**, with an option to extend the contract without returning to the bidding process.

## **Price:**

Price for ground maintenance as outlined in this contract is: **\$14,980.00**

## **Payment:**

Payment for services shall be made on the Tuesday following the regularly scheduled Council meeting after invoices are received and approved by the Town Council. Invoices must be received via US Mail by no later than 1200 P.M. on the Monday before regular scheduled Council meetings to be processed. If received after this time they will not be processed until the next regular scheduled Council meeting. Currently the Town Council meets the (2) and (4) Monday of the Month. This is subject to change when the Council sets meeting dates which occurs in June of each year.

  
\_\_\_\_\_  
Signature of Authorized Contractor's Representative

11/26/14  
Date

  
\_\_\_\_\_  
Signature of Authorized Town Representative

11/26/14  
Date

# TOWN OF VEAZIE

## **List A Weekly Ground Maintenance Locations**

**Riverside Park – Old County Road**

**Fairview Cemetery - all sections located off of State Street**

**Main Street- Across from Main Street Parking area**

**Municipal Office Complex – Main Street**

**Municipal Playground – Flagg Street**

**Municipal Cul-de-Sacs- Following locations/number(s): Buck Hill-(2), Buck Hill Extension, Longmeadow Drive-(1), Chickadee Drive-(2), Prouty Drive-(1), Penobscot Circle- (1), Arbor Drive-(1), May Street-(1), Hillside Drive-(1), Ridgeview Drive-(1)**

**Veazie Triangle – Intersection of Main Street, Railroad Tracks and State Street**

**Veazie Informational Sign area – Intersection of May Street and State Street**

**Eagle View Drive Entrance – School Street**

**Chase Road – Corner of Old Chase Road and Jackson Drive**

**Veazie Community School Complex – School Street**

**Veazie Community Sports Fields with described extras – School Street behind Veazie Community School Complex and facing Main Street**

- Field grass to be cut to length agreed upon between mowing contractor and the Veazie Community School Athletic Director and/or his or her designee.
- Fields need to be mowed the day before all Veazie Community School activities and special events as detailed by the Veazie Community School Athletic Director and/or his or her designee.
- Base paths are to be defined by edging or other means. This is to be done annually – either as part of spring cleanup or fall cleanup.
- Patch seeding and over seeding as needed

### **Road Side Mowing:**

- Approximately 36” path on all roadsides will occur at least 1x per month or so grass length does not exceed 8” at any one time.



# TOWN OF VEAZIE

## **List B** **Trimming locations**

**Weed Trimming- various and as needed including but not limited to:**

- Veazie Community School
- Veazie Community Recreation Fields
- Tennis Courts
- All community parking lots
- Veazie Triangle
- Island- Corner of Main and State (across from Church)
- Main Street railroad bridge
- Veazie community signs- (3) locations (1 Chase Rd, 2 on State Street)
- Fairview Cemetery **\*clipping/trimmings must be removed from all grave stones/markers\***
- Veazie Municipal Building Complex
- All Fire Hydrants located throughout the Community

PRODUCER (207) 848-3326 FAX: (207) 848-5683 Russell D. Patten Insurance Agency, LLC		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
F Box 6240 h. Mon INSURED Northeast Facilities Management, Inc 169 Hudson Road Bangor ME 04401	ME 04402 ME 04401	INSURERS AFFORDING COVERAGE INSURER A: National Grange INSURER B: INSURER C: INSURER D: INSURER E:	NAIC #

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR. INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
<b>GENERAL LIABILITY</b>					
COMMERCIAL GENERAL LIABILITY					
A	CLAIMS MADE	OCOUR MPT4732K	11/6/2014	11/6/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER					
X	POLICY	PRO-JECT	LOC		
<b>AUTOMOBILE LIABILITY</b>					
A	ANY AUTO				COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	ALL OWNED AUTOS	B2T4732K	8/18/2014	8/18/2015	BODILY INJURY (For person) \$
X	SCHEDULED AUTOS				BODILY INJURY (For accident) \$
	HIRED AUTOS				PROPERTY DAMAGE (For accident) \$
	NON-OWNED AUTOS				
<b>GARAGE LIABILITY</b>					
	ANY AUTO				AUTO ONLY - EA ACCIDENT \$
					OTHER THAN AUTO ONLY EA ACC \$
					AGG \$
<b>EXCESS / UMBRELLA LIABILITY</b>					
	OCOUR	<input type="checkbox"/> CLAIMS MADE			EACH OCCURRENCE \$
					AGGREGATE \$
					\$
	DEDUCTIBLE				\$
	RETENTION \$				\$
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>					
	ANY PROPRIETARY/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>			WC STATUTORY LIMITS
	If yes, describe under SPECIAL PROVISIONS below				EL EACH ACCIDENT \$
					EL DISEASE - EA EMPLOYEE \$
					EL DISEASE - POLICY LIMIT \$
<b>OTHER</b>					
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS					
TOWN OF VEAZIE IS LISTED AS ADDITIONAL INSURED					

<b>CERTIFICATE HOLDER</b> (207) 942-1654  TOWN OF VEAZIE 1084 MAIN ST VEAZIE, ME 04401	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>10</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES AUTHORIZED REPRESENTATIVE Sheila Chesley/SMC <i>Sheila Chesley</i>
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**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

11/26/2014

PRODUCER (207) 848-3326 FAX: (207) 848-5683

Russell D. Patten Insurance Agency, LLC

Box 6240

Limon

ME 04402

INSURED

Northeast Facilities Management, Inc

169 Hudson Road

Bangor

ME 04401

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## INSURERS AFFORDING COVERAGE

NAIC #

INSURER A National Grange

INSURER B

INSURER C

INSURER D

INSURER E

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	CLAIMS MADE	OCCUR MPT4732K	11/6/2013	11/6/2014	DAMAGE TO RENTED PREMISES (EA occurrence) \$ 500,000
					MED EXP (Any one person) \$ 10,000
					PERSONAL & ADV INJURY \$ 1,000,000
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GEN'L AGGREGATE LIMIT APPLIES PER:					
X	POLICY	PRO-JECT	LOC		
<b>AUTOMOBILE LIABILITY</b>					
A	ANY AUTO				COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	ALL OWNED AUTOS	B2T4732K	8/18/2014	8/18/2015	BODILY INJURY (Per person) \$
	X SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	HIRED AUTOS				PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS				
<b>GARAGE LIABILITY</b>					
	ANY AUTO				AUTO ONLY - EA ACCIDENT \$
					OTHER THAN EA ACC \$
					AUTO ONLY \$
<b>EXCESS / UMBRELLA LIABILITY</b>					
	OCCUR	<input type="checkbox"/> CLAIMS MADE			EACH OCCURRENCE \$
					AGGREGATE \$
	DEDUCTIBLE				\$
	RETENTION	\$			\$
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>			WC STATUTORY LIMITS
	If yes, describe under SPECIAL PROVISIONS below				OTH-ER
	OTHER				E.L. EACH ACCIDENT \$
					E.L. DISEASE - EA EMPLOYEE \$
					E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
TOWN OF VEAZIE IS LISTED AS ADDITIONAL INSURED

## CERTIFICATE HOLDER

(207) 942-1654

TOWN OF VEAZIE  
1084 MAIN ST  
VEAZIE, ME 04401

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AUTHORIZED REPRESENTATIVE

Sheila Chesley/SMC



# **Manager's Report For July 28, 2015 Council Meeting**

Since the last council meeting here are some things I've been working on and/or have been occurring around Town:

I have met with Hopkins on the paving that was recently approved. A contract was prepared and has been returned. Over the next few weeks they will be performing the preparation work before the drag shim is applied. After that is completed the services in the paved way can be raised to the correct height and final surface will be applied once this is completed.

Following the Public hearing for the School Budget the warrant has been posted and all other necessary paperwork has been completed for the Town meeting scheduled for July 28<sup>th</sup>.

Barney and I met with a homeowner on Jackson drive that has a culvert that has to be reset because of prior improper installation. Silvers has this scheduled to occur next week.

I have met with David Hewins from Maine Communication Consulting. Mr. Hewins will be assisting the Town in replacing the phone system. Money for the replacement was budgeted and approved at the Town meeting. Our current system is antiquated and is in desperate need of replacement. Mr. Hewins and I will meet again on the 30<sup>th</sup> to review quotes that have been received. After our meeting he will meet with the Council to make a presentation and receive final approval on what system will be purchased.

I have continued to work with Time Warner to upgrade our internet speed. The lack of internet speed has been very problematic since we upgraded the Town's Municipal network to a single network. The basis of the problem has been Time Warner working out a pricing schedule that works in conjunction with our franchise agreement. Both staff and I hope that this upgrade occurs very soon.

I attended the economic development meeting and had a very good discussion with them. From the meeting I took away several assignments and will provide them with my findings at a future meeting.

I have met with a member of the Garden Club on town sign planters. She has developed a plan for the planting area and needs assistance making it a reality. With the donation of 2 rocks from Lou Silver the project can move forward. These rocks were placed by me on July 23. Once completed this will certainly make the entrance signs much more appealing.

New fencing has been installed between the back of the cemetery and the towns lay down yard for leaves and brush. This is a great improvement to the wooden fence that has been located there for many years. Next week we will be working on filling in three different roads to make way for additional plots at the cemetery. We will be using the stockpiled compost to accomplish most of this project, which will reduce the size of the pile. After the completion of this we will be burning the brush that was

# Manager's Report

## For July 28, 2015

### Council Meeting

collected this past fall. This will finalize the work that has been undertaken at the cemetery over the past year.

The Veazie Seniors met in the Council Chambers for their monthly meeting/luncheon and I prepared a BBQ for them. The event was well attended and is always a highlight of my day to see them in the building. Following the meeting a group of them volunteered to come in and clean the wall surfaces throughout the municipal building. This was greatly appreciated by Staff.

I installed numerous new bus signs for the Community Connector. This was needed since the signs that we had were outdated and displaced the old name of the Community Connector. A majority of them have been replaced but a few additional ones are left. These will be changed once additional signs are received.

I have attended numerous construction status meetings concerning the paving of State Street

Julie Strout and I met with a representative from MainePers who provides retirement benefits for the Public Safety departments. The meeting answered any questions we may have had and also to make sure we had up to date participant information.

I attended the Penobscot Regional Communication Board meeting along with the Bangor Region Fire Chiefs meeting. Both meetings were very informational.

Numerous notices of liens have been prepared and sent out as required.

Members of the Economic Development Committee and I passed out gift bags to the youth who participated in the river race. The youth division was the only group that ended in Veazie.

Notification was received from the State of Maine that our Chloride Outreach Plan has been approved. This is part of our general storm water permit requirements.

#### Attachments:

Newsletter from Peter Lyford dated July 13, 2015

Weekly progress meeting notes on State Street Paving Project dated July 14, 2015

Thank you note from MPBN reference a recent donation from the Town of Veazie

Newsletter from Peter Lyford dated July 21, 2015

Weekly progress meeting notes on State Street Paving Project dated July 21, 2015

Approval letter from State of Maine reference Chloride Outreach Plan

July 13, 2015 Legislative Update from  
State Representative Peter A. Lyford

[View this email in your browser](#)



## State Representative **PETER A. LYFORD**

197 Jarvis Gore Drive  
Eddington, ME 04428  
(207) 848-3335

**Proudly Serving the Citizens of District 129**  
*Clifton, Eddington, Holden, Veazie, and  
a portion of Brewer*

### Home Fire Safety

In the wake of the tragic death of a nine-year-old boy when fire swept through a mobile home in Hermon, and in light of this being the ninth fire-related death in Maine so far this year, it is important to know some important tips regarding home fire safety.

According to the [American Red Cross](#), if a fire starts in your home, you may have just two minutes to escape.

The most effective way to protect yourself and your home from fire is to identify and remove fire hazards. Sixty percent of house fire deaths occur in homes with no working smoke alarms. During a home fire, working smoke alarms and a fire escape plan that has been practiced regularly can save lives.

### Fire Safety Tips

- If a fire occurs in your home, GET OUT, STAY OUT, and CALL for help.
- Install smoke alarms on every level of your home, inside bedrooms, and outside sleeping areas.
- Test smoke alarms once a month, if they are not working, change the batteries.
- Talk with all household members about a [fire escape plan](#) and practice the plan twice a year.



### Useful Links for Government News & Information

#### **Brewer City Office**

80 North Street  
Brewer, ME 04412  
(207) 989-7500

[E-mail](#)  
[Web Site](#)

#### **Clifton Town Office**

135 Airline Rd.  
Clifton, ME 04428  
(207) 843-0709

[E-mail](#)  
[Web Site](#)

For a Home Fire Safety Checklist, click [here](#).

Use this [printable worksheet](#) to plan and practice home fire drills.

Unsure where to start? Use these guides to help begin your escape plan:

- [Single Family Home](#)
- [Multi-Family Home](#)
- [High-Rise Apartment Complex](#)

## iMapInvasives - Report It!

What is iMap?

iMap is a free Web-based map and database that shows where invasive species are on Maine's landscape.

Anyone in Maine can use iMap for information about invasive plants and animals in our state. A distribution map of invasive species by county or watershed is available to anyone, including non-registered users.

*Please note that iMapInvasives works best in Google Chrome or Mozilla Firefox.*

iMap can be an effective tool for citizen groups, landowners, and land managers. Registered users can use iMap to:

- map invasive plant infestations;
- facilitate early detection and rapid response to new invasive species and infestations;
- track invasive species control efforts to help improve best practices and outcomes over time;
- query data more finely and see individual records;
- search to see which invasive species have been reported in your town, watershed, or county;
- set up an e-mail alert to be notified of new infestations in your area;

### **Eddington Town Office**

906 Main Rd.  
Eddington, ME 04428  
(207) 843-5233  
[Web Site](#)

### **Holden Town Office**

570 Main Rd.  
Holden, ME 04429  
(207) 843-5151  
[Web Site](#)

### **Veazie Town Office**

1084 Main St.  
Veazie, ME 04401-7091  
(207) 947-2781  
[E-mail](#)  
[Web Site](#)

### **Legislature's Web Site**

### **Governor LePage's Web Site**

### **Secretary of State's Web Site**

### **Attorney General's Web Site**

### **Treasurer's Web Site**

### **Report DHHS Fraud**

### **Maine Sex Offender Registry**



- create an assessment polygon to outline an area of infestation, and record the severity of and other information about the infestation;
- record areas where you have searched and whether or not you found anything; and/or
- note treatments you have done.



For more information at the national level, please visit the [iMap homepage](#).

#### Can I report an invasive species without setting up a user account?

Yes, you can report invasives without an account [here](#). You will be asked for your contact information so a follow-up can be made if the species is new to the area or if it is an early detection species for the State -- these are good candidates for rapid response eradication efforts.

#### [Request a user account!](#)

#### [Maine's public version of iMap](#)

Please e-mail [invasives.mnap@maine.gov](mailto:invasives.mnap@maine.gov) if you have questions about invasive species in Maine.

### 2015 Agricultural Fair Program

Maine has some of the best agricultural fairs in New England. If you want to know more about Maine's great agricultural fairs, go to the [Maine Agricultural Fairs](#) Web site for the latest news and information or link directly to the fairs listed below.

For a listing of upcoming fairs, or if you wish to receive State fair news, click [here](#).

*Copyright © 2015 State Representative Peter A. Lyford. All rights reserved.*  
To help maintain an open line of communication with those I serve, I am providing you with this publication that contains government news and other public service announcements. It is my hope that you find this material both beneficial and informative.

Maine Department of Transportation  
Highway Program

July 14<sup>th</sup>, 2015

Re: **MDOT projects # 20374.00 Rte. 2, 20375.00 College Ave.,  
20390.00 Kelley Rd., 20391.00 Bennoch Rd.  
Orono, Old Town, and Veazie, Maine**

## Weekly Progress Meeting

Dear Sir/Madam,

This is my understanding of items discussed at our weekly progress meeting held on Tuesday, **July 14<sup>th</sup>, 2015** at Orono field office in Orono.

The following were present: *See Attendance Sheet*

**1. Progress since last meeting:**

- Backing up curb on Bennoch Rd. and College Ave.
- Finish shim on Rte. 2
- Finish shim on College Ave.
- Adjust catch basins on Bennoch Rd.
- Alter catch basins on Bennoch Rd.
- Started F basin on Rte. 2
- Paved surface on part of Bennoch Rd.
- Remove pavement surface on Kelley Rd.
- Paved shim on Kelley Rd.
- Paving driveways and sidewalks on Bennoch Rd.

**2. Expected activities before next meeting:**

- Backing up curb on Bennoch Rd. and College Ave.
- Adjust catch basins on College Ave.
- Adjust catch basins and finish removing curb on Rte. 2
- Alter catch basins on Bennoch Rd.
- Finish F basin on Rte. 2
- Paving driveways and sidewalks on Bennoch Rd.
- Grind butt joints on College Ave.

**3. Contractor's Schedule of Work:**

- On schedule

**4. Payment Progress:**

- Estimate # 5 was processed Friday July 10, 2015.
- Estimate # 6 will be processed Friday July 17, 2015.
- Estimates will be processed every week when HMA is placed.

**5. Field Observations:**

- Kelley Rd. shim has some soft spots in it from tack build up on the paver tires, that was rolled into the mat a meeting is scheduled for 9:30 am on Wednesday to look at it with the Paving core group from Augusta

**6. Anticipated Traffic Delays or Related Issues:**

- no parking signs have been utilized on the project. Town has told us the signs need to be put up 24 hours in advance of work to be legal to tow vehicles away.

**7. Working Drawings Submittals:**

**8. Updates to Pre-construction submittals:**

- Still waiting for approved Buy America for truncated domes.

**9. Change Orders, RFI's, Correspondence:**

**Change Orders:**

- Contract Mod. #5 has been written and signed by Lane for adding 304.103 ASCG to Bennoch Rd. Section #1 and the other 3 WINs on the project.

**RFI's:**

**Correspondence:**

**10. Project Control Log:**

None

**11. Issues, Disputes, Claims, Concerns and Resolutions:**

**Claims:**

- No claims at this time

**Issues:**

**Concerns:**

- Lane has a concern that the additional work added to the sidewalk on Bennoch Rd. won't allow them to pave in the road within their 7 day window.

**12. Project Safety:**

- Project running safely this week
- Had an accident on the Rte.2 project last week that was outside the work zone. Have started filling out an accident report and will also get an accident report from the Orono police Department when it is completed.

**13. Utility Issues:**

- Veazie Sewer district raising their structures on Rte. 2 in Veazie.
- Orono Sewer department's subcontractor started raising their structures on Rte. 2.
- Fairpoint's subcontractor started raising their structures on College Ave.
- Old Town water department raised their structures on College Ave.
- Old telephone is to be removed by Fairpoint on Rte. 2 at apprx. Station 253+27 Rt.

**14. Environmental Issues: None**

**15. Project Deliveries & Stockpiled materials on Site:**

Submitted by

Joe Graham  
Project's Resident Inspector

Date: 7/14/15

[illegible]



Maine Public Broadcasting Network

63 Texas Avenue, Bangor, Maine 04401-4324 · 800-884-1717 · 207-941-1010 · Fax 207-942-2857

July 16, 2015

Mr. Mark Leonard  
Town of Veazie  
1084 Main Street  
Veazie, ME 04401-7091

Dear Mr. Leonard,

Thank you very much for the gift of \$100.00 this fiscal year. We are delighted to receive this show of support from the residents of Veazie. It is heartening to learn that your community uses and values the services MPBN provides including television and radio broadcasting, online services, and of course, the Emergency Alert System on our network. Your generous support allows us not only to continue to serve Maine, but to be responsive to the ever changing needs of Maine's communities.

We continue to increase the depth of our Maine news coverage with the expansion of our afternoon call-in news show, *Maine Calling*, the growth of Weekend Edition with host Jennifer Mitchell, and reinventing our *Maine Things Considered* program to have a greater presence on weekday afternoons while providing all Maine's citizens with greater access to world topics as well.

We are so pleased that you responded to our request this year, and we truly appreciate your interest and support for our efforts.

Sincerely,

A handwritten signature in black ink that reads "Pam". The signature is written in a cursive, flowing style.

Pamela J. Smart  
Director of Membership

A handwritten note in black ink that reads "Thanks so much for The support!!". The note is written in a cursive, flowing style.

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July 21, 2015 Legislative Update from  
State Representative Peter A. Lyford

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## State Representative **PETER A. LYFORD**

197 Jarvis Gore Drive  
Eddington, ME 04428  
(207) 848-3335

**Proudly Serving the Citizens of District 129**  
*Clifton, Eddington, Holden, Veazie, and  
a portion of Brewer*

### Legislature Adjourns Sine Die

The First Regular Session of the 127th Legislature has adjourned without a day specified for a future meeting (sine die). Pursuant to the [Constitution of Maine, Article IV, Part Third, Section 16](#), the general effective date for nonemergency laws passed is Thursday, October 15, 2015.

A few of the bills enacted over the previous months include:

- [L.D. 280, "An Act To Exempt Military Pensions and Survivor Benefits from Maine Income Tax"](#) (the premise of this proposal was included in the biennial budget);
- [L.D. 422, "An Act To Improve Access to Treatments for Lyme Disease"](#); and
- [L.D. 1377, "Resolve, To Establish the Commission To Study the Reduction of Unfunded and Outdated Municipal Mandates"](#).

### Hunting & Fishing Licenses

MOSES is the Department of Inland Fisheries and Wildlife's online hunting & fishing licensing system. With MOSES, you can purchase licenses any time of the day or night, and print your



Useful Links for  
Government News &  
Information

#### **Brewer City Office**

80 North Street  
Brewer, ME 04412  
(207) 989-7500

[E-mail](#)  
[Web Site](#)

#### **Clifton Town Office**

135 Airline Rd.  
Clifton, ME 04428  
(207) 843-0709

license out in your home or office in just minutes. This service is provided by a third party working in partnership with the State of Maine. The total amount you pay includes funds to develop, maintain, and enhance the State's official Web portal, [Maine.gov](http://Maine.gov), and Maine.gov online services, like this one.

#### Who can use this service?

Any resident, non-resident, or "alien" sportsperson looking to hunt or fish in the State of Maine can use this service. This online service is not available for individuals that need to obtain a complimentary, lifetime, or military license, or those from countries other than the U.S.A. or Canada.

#### What you will need:

- personal information on the individual you are purchasing the license for, such as first name, last name, address, date of birth, etc.;
- previous hunting license number OR safety course number (if you are purchasing a hunting authority);
- credit card (Mastercard, Visa, or Discover); and
- a printer.

#### Maine DOT Project News Releases

The Maine Department of Transportation (Maine DOT) has posted on its Web site [press releases](#) pertaining to the projects being worked on during this construction season. Road and bridge work from Caribou to Hampden, Augusta to Portland, and other western region projects are all taking place.

To sign up for related e-mail alerts, click [here](#).

#### Is Your Well Water Safe to Drink?

Many Maine wells have too much arsenic, radon, and uranium. As such, to protect your family, you should have your well tested.

To view a short video on how to test your well, click [here](#).

[E-mail](#)  
[Web Site](#)

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Web Site](#)

[Attorney General's  
Web Site](#)

[Treasurer's  
Web Site](#)

[Report DHHS Fraud](#)

Maine Department of Transportation  
Highway Program

*July 21<sup>st</sup>, 2015*

Re: ***MDOT projects # 20374.00 Rte. 2, 20375.00 College Ave.,  
20390.00 Kelley Rd., 20391.00 Bennoch Rd.  
Orono, Old Town, and Veazie, Maine***

## **Weekly Progress Meeting**

Dear Sir/Madam,

This is my understanding of items discussed at our weekly progress meeting held on Tuesday, ***July 21<sup>st</sup>, 2015*** at Orono field office in Orono.

The following were present: ***See Attendance Sheet***

**1. Progress since last meeting:**

- Backing up curb on and College Ave.
- Adjust catch basins on College Ave.
- Paving driveways and sidewalks on Bennoch Rd.
- Grind butt joints on College Ave.
- Adjust sewer manholes on College Ave.
- Adjust drain manholes on College Ave.
- Placed Type 3 curb on Rte. 2

**2. Expected activities before next meeting:**

- Backing up curb on and College Ave.
- Adjust catch basins on College Ave.
- Adjust catch basins and finish removing curb on Rte. 2
- Alter catch basins on Bennoch Rd.
- Finish F basin on Rte. 2
- Adjust sewer manholes on College Ave.
- Grind butt joints on College Ave.
- Reset curb on Bennoch Rd.
- Pave surface on College Ave.
- Remove pavement surface on Rte. 2 on bridge

**3. Contractor's Schedule of Work:**

- On schedule, Project is 42% complete based on contract award amount

**4. Payment Progress:**

- Estimate # 6 was processed Friday July 17, 2015.
- Estimate # 7 will be processed Friday July 24, 2015.
- Estimates will be processed every week when HMA is placed.

**5. Field Observations:**

- Kelley Rd. shim was reviewed by paving core group from Augusta and Lane's plant manager and it was agreed to mill off the Rt. side from 15+00 – 26+23 +/- due to poor mat quality
- 2 driveways on Bennoch Rd. need to be redone due to water from the curb line going into them.

**6. Anticipated Traffic Delays or Related Issues:**



- No parking signs have been utilized on the project. Town has told us the signs need to be put up 24 hours in advance of work to be legal to tow vehicles away.

**7. Working Drawings Submittals:**

**8. Updates to Pre-construction submittals:**

- Still waiting for approved Buy America for truncated domes.

**9. Change Orders, RFI's, Correspondence:**

**Change Orders:**

- Contract Mod. #5 has been signed for adding 304.103 ASCG to Bennoch Rd. Section #1 and the other 3 WINs on the project.
- Contract Mod. #6 is being written for adding 615.07 Loam to College Ave. Project 20375.00.

**RFI's:**

**Correspondence:**

**10. Project Control Log:**

None

**11. Issues, Disputes, Claims, Concerns and Resolutions:**

**Claims:**

- No claims at this time

**Issues:**

**Concerns:**

**12. Project Safety:**

- Project running safely this week

**13. Utility Issues:**

- Veazie Sewer district has risen about ½ of their structures on Rte. 2 in Veazie.
- Orono Sewer department's subcontractor completed raising structures on Rte. 2 and College Ave.
- Fairpoint's subcontractor completed raising structures on College Ave.
- Old telephone has been removed by Fairpoint on Rte. 2 at apprx. Station 253+27 Rt. was removed on 7/20/15
- Bangor Gas has a service to put in at the End of College Ave. next to Old Mill Rd. They are going to bore under the road and try to complete this work prior to starting surface College Ave. on Monday

**14. Environmental Issues: None**

**15. Project Deliveries & Stockpiled materials on Site:**

Submitted by

Joe Graham  
Project's Resident Inspector



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



PAUL R. LEPAGE  
GOVERNOR

PATRICIA W. AHO  
COMMISSIONER

July 22, 2015

Mark Leonard  
Town Manager  
Town of Veazie  
1084 Main St  
Veazie, ME 04401-7091

Re: Chloride Outreach Plan to meet Stormwater General Permit

Dear Mark;

Thank you for submitting Veazie's Chloride Outreach Plan per Maine's Municipal Stormwater Permit requirements.

We are approving the plan submitted to DEP on July 7, 2015. We found the level of effort to reduce the potential discharge of chloride to local surface and ground water to be minimal. We realize this is in part due to the contracted nature of winter road maintenance in Veazie but we would like to encourage Veazie to continue to explore options during the remainder of this permit cycle.

While Veazie residents are not an outreach target it may behoove Veazie to consider taking advantage of opportunities to occasionally raise the topic and plant the seed that winter maintenance of roads can have an environmental cost. At the same time stress that Veazie is balancing public safety with environmental concerns. Building an understanding or foundation for the topic now may pay dividends in the future should Veazie need to make more obvious changes that directly impact residents.

Please feel free to contact me if you have any questions on MCM 1 or 2.

Sincerely,

Kathy Hoppe  
207-540-3134  
[Kathy.M.Hoppe@Maine.Gov](mailto:Kathy.M.Hoppe@Maine.Gov)

Cc: David Ladd, [David.Ladd@maine.gov](mailto:David.Ladd@maine.gov)

AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
106 HOGAN ROAD, SUITE 6  
BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

PORTLAND  
312 CANCO ROAD  
PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

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1235 CENTRAL DRIVE, SKYWAY PARK  
PRESQUE ISLE, MAINE 04769  
(207) 764-0477 FAX: (207) 760-3143